



HOME-BASED EDUCATIONAL SERVICES REFERRAL

Referral Date*: _____ School Building: _____
 Student Name: _____
 Birth Date: _____ Gender: M F Grade: _____

Eligibility: ASD D-B EI OHI SCI SLI TBI
CI ECDD HI PI SLD SXI VI

Parent / Guardian: _____ Phone: _____
 Address: _____

	<u>Subject</u>	<u>Teacher</u>
Student Schedule	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

Name of Person Making Referral: _____ Title: _____
 Projected Duration: _____ Ongoing for FAPE purposes (student is over 10-day cumulative suspension day threshold)
 Deputy Supt. Approval Signature: _____ Date: _____
Required before services can begin
 Special Ed. Director Approval Signature: _____ Date: _____
Required before services can begin

When completed, send to: Secretary, Assistant Superintendent for Human Resources
 Livingston Educational Service Agency
 1425 West Grand River Avenue
 Howell, MI 48843

Date Received by LESA: _____
 LESA Approval: _____ Title: _____
 Date Assigned: _____ Assigned to: _____

Copies of completed form sent to: LEA Special Education Office LEA HR Office LEA Referring School

*Note: It takes approximately 5 business days for LESA to set up services.