

ACADEMIC POLICIES

GRADUATION REQUIREMENTS

Class of 2010, 2011, 2012, and 2013

Communication Arts	4 Units
Social Studies	3 Units
Mathematics	3 Units
Science	3 Units
Fine Arts	1 Unit
Practical Arts	0.5 Unit
Personal Finance	0.5 Unit
Physical Education	1.5 Units
Health	0.5 Unit
Elective Courses	7 Units
TOTAL	24 Units

Students following the college preparatory honors curriculum must earn twenty-five (25) units of credit in specific courses.

GRADE CLASSIFICATION

To determine proper grade classification, the following schedule of units of credit earned are listed below. The following school units of credit will be established at the beginning of each year to determine grade classifications.

Freshman	0- 5.5 units of credit
Sophomore	6-10 units of credit
Junior	11-16 units of credit
Senior	17 units of credit

SCHEDULING AND GRADES

A change of classes will be made with the recommendation of a counselor and with the approval of the principal. No classes will be changed after the first week of school. If a student receives an "incomplete" grade in a course, he/she will be required to remove the deficiency within a two-week period of time from the date the grade is given. In the case of illness, the principal may extend the time. The teacher is responsible for reporting any change to the principal's office. Grade reports are made in each class at the end of each quarter. Grade reports at the end of the second and fourth quarters also report semester grades. Grade reports become a part of a student's cumulative record. Grade reports in each class are issued to each student. Progress reports are issued every 4½ weeks of each quarter and are sent home with the student. Progress reports are reports by teachers for all students during each quarter. This report includes the best estimate of the student's grade at the time of the report, the reason for any lack of satisfactory progress, and steps the student can take to improve. Other information regarding conference times with teachers or counselors is also included. All teachers use the scale listed below for computing grades. Grade reports are mailed home at the end of the first semester and at the end of the year.

PERCENTAGE AND LETTER GRADES

ALL NUMBERS ARE INCLUSIVE

A	100 99 98 97 96
A-	95 94 93
B+	92 91 90
B	89 88 87 86
B-	85 84 83
C+	82 81 80
C	79 78 77 76 75 74 73
C-	72 71 70
D+	69 68 67
D	66 65 64
D-	63 62 61 60
F	59 and below is failing

HONOR ROLLS

High Honor Roll:

Students must have all A's or A-'s.

Honor Roll:

Students must have a B average and no grade below a C-.

Honor roll is calculated using weighted grades.

ACADEMIC LETTER

Students who make the Honor Roll all four (4) quarters also qualify for an academic letter by achieving a B+ or higher grade average for the school year, with no grade below a C. Academic awards are also calculated using weighted grades.